

## Newsletter | Issue No.#50



### INTRODUCTION

Welcome to the 50<sup>th</sup> ESS Newsletter. This newsletter has been published quarterly since the ESS began in July 2009, and has operated as a means of providing regular information to stakeholders about the administration of the ESS since that time.

We have had a busy start to the year with several amendments, applications and audits already having been processed – and there are many more underway. We continue to work hard to improve response times and to streamline our administrative procedures. To that end, we welcome two new staff members, Tertius Greyling and Jessica Kelly to the team. Both Tertius and Jessica have worked for other regulators and their experience and enthusiasm add further depth to the ESS team.

As a reminder, please ensure you keep your contacts updated in the [ESS Portal](#) and [Registry](#). Our staff will only discuss ESS activities with contacts maintained within the ESS Portal or the Registry. As staff change, it is important to keep this information updated. A company's primary user can update your organisation's contact details at any time. More information is available in our [ESS Portal User Guide](#) and [Registry User Guide](#).



### SCHEME PARTICIPANT COMPLIANCE DEADLINE

Scheme Participants have until 30 April 2019 to lodge an [Annual Energy Savings Statement \(AESS\)](#) for the 2018 Compliance Year. The Scheme Participants with no liable acquisitions may submit a [Scheme Participant Nil Return Form](#). The [Scheme Participant Compliance Guide](#) details this process.

We have sent Scheme Participants their Australian Energy Market Operator (**AEMO**) market purchase liable acquisitions data. Any questions or requests for corrections to that data should be addressed to AEMO.

In most instances, Scheme Participants must have their AESS audited and then submit the audit report with their AESS. The Detailed Scope of Work (**DSW**) must be approved by IPART prior to completing the AESS and conducting audits. An exception to the requirement to audit is if all liable acquisitions for the year are market purchases (ie there are no off-market acquisitions) and no exemptions are being claimed. There may be other circumstances where an audit may not be required. Refer to Section 2.2 of the Scheme Participant Compliance Guide for further information.

Any questions, audit DSWs and AESSs should be forwarded to [ESSRegulator@ipart.nsw.gov.au](mailto:ESSRegulator@ipart.nsw.gov.au).



### ESC REGISTRATION DEADLINE

**Energy Savings Certificates (ESCs) for energy savings that occurred in 2018 calendar year (2018 vintage ESCs) must be registered in the ESS Registry by 30 June 2019.**

This means you will **NOT** be able to register 2018 vintage ESCs:

- **after the 30 June 2019 deadline** – this is a statutory deadline under section 131(3) of the *Electricity Supply Act 1995*, and cannot be waived by the Scheme Administrator, and
- **as 2019 vintage ESCs** – pro-rating of energy savings is not possible under the current legislation.

ACPs may only register ESCs in accordance with their conditions of accreditation. You must manage your ESC creation within any limits or other requirements imposed as a condition of your accreditation.

If you intend to apply for an amendment to your conditions of accreditation (eg, to seek a higher volumetric audit limit prior to 30 June 2019), you should submit your application via the ESS Portal as soon as possible. Further information about applying for an amendment is available on the [Accreditation Notice and Amendments](#) page of the ESS Website.

No other measures to manage ESC creation around the 30 June deadline and conditions of accreditation – such as set aside deeds – will be permitted. For further details, refer to our email sent on 8 February 2019.

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### DSW SUBMISSION FORM AND CONSULTATION

We have developed a standard approach to submit Detailed Scope of Works (**DSWs**) for ESC creation audits by introducing a template called the *DSW Submission Form*. The DSW Submission Form will be used by ACPs and auditors and it requires the ACP and the auditor to collate the necessary information to initiate an audit before submitting the DSW.

We have consulted on this approach and are currently in the process of finalising the form. You can view the consultation document at: [https://www.ess.nsw.gov.au/ESS\\_Notices\\_and\\_Updates/Updates/20191\\_Consultation\\_Detailed\\_Scope\\_of\\_Works\\_DSW\\_Submission\\_Form](https://www.ess.nsw.gov.au/ESS_Notices_and_Updates/Updates/20191_Consultation_Detailed_Scope_of_Works_DSW_Submission_Form).



## NOTICE 01/2013: MINIMUM REQUIREMENTS UPDATED

ESS Notice 01/2013: Minimum Requirements for persons acting on behalf of Accredited Certificate Providers has been updated and is being replaced by *ESS Notice 01/2013 (V3.0) – Minimum requirements of conduct (Minimum Requirements)*. The Minimum Requirements are a standard accreditation condition for all ACPs.

The Notice was amended by the Scheme Administrator on 14 February 2019, following consultation with stakeholders.

The updated Notice **ESS Notice 01/2013 (V3.0) is effective from 15 March 2019**. All implementations performed on or after 15 March 2019 under existing accreditations must meet the ESS Notice 01/2013 (V3.0). All current and new accreditation applications must also meet the ESS Notice 01/2013 (V3.0).

The updated notice is published on our website at:  
[https://www.ess.nsw.gov.au/ESS\\_Notices\\_and\\_Updates/Notice\\_012013\\_V3.0\\_Minimum\\_Requirements\\_of\\_Conduct\\_-\\_effective\\_15\\_March\\_2019](https://www.ess.nsw.gov.au/ESS_Notices_and_Updates/Notice_012013_V3.0_Minimum_Requirements_of_Conduct_-_effective_15_March_2019)



## SEEKING VOLUNTEERS

We are in the final stages of developing the new ESS Website. Current work includes migrating content from the existing website and adjusting some features to make the new website easier to navigate and to make it easier to find relevant information.

Before we go live, we need to do a final round of testing with external stakeholders such as ACPs, Auditors, Scheme Participants, and other interested parties. **We are seeking volunteers to assist us with testing the new website.**

Testing will occur towards the end of March and will involve navigating the website and using some of the new features. This will present an opportunity for stakeholders to provide feedback and to enable final adjustments.

If you would like to participate, please send an email to [ess\\_development@ipart.nsw.gov.au](mailto:ess_development@ipart.nsw.gov.au) with the subject: *ESS Website test*. Thanks in advance for your assistance.



## HEER METHOD UPDATE

In response to representations from the Energy Savings Industry Association (ESIA), the Scheme Administrator has recently approved an alternative evidence requirement for transformer and/or dimmer compatibility for Home Energy Efficiency Retrofits (HEER) activity E1: LED Lamp only – ELV.

The alternative evidence requirement is to provide geo-tagged photographs of **each different** transformer/dimmer and lamp combination **and** an electrician's declaration. Changes to the HEER method guide to introduce this alternative evidence requirement will be published in the near future.



## AUDIT SERVICES PANEL

ACPs and Scheme Participants are required to select appointed [Audit Panel members](#) to conduct their audits. We accept [applications](#) to the Audit Services Panel at any time. There is a steady stream of audits and we are keen to see new applicants to the Audit Services Panel.

We intend holding an auditor workshop in the next few months to highlight important audit-related issues, please stay tuned for details.



## WORKSHOPS & EVENTS

We recommend that applicants, new staff and key stakeholders participate in our online workshops. We released our [2019 Events Calendar](#) and have already held several well attended and well received sessions.

Register through the links below for an upcoming session or an event:

Dates	Time	Event	Registration
4 Apr 19	11:00AM-12:30PM	Module 3: Commercial Lighting Energy Savings Formula Method	<a href="#">Register to attend online - 4 Apr 19</a>
2 May 19	11:00AM-12:30PM	Module 4: The Project Impact Assessment with Measurement & Verification (PIAM&V) Method	<a href="#">Register to attend online - 2 May 19</a>
6 Jun 19	11:00AM-12:00PM	Module 5: The Home Energy Efficiency Retrofits (HEER) and Power Factor Correction Methods	<a href="#">Register to attend online - 6 Jun 19</a>



## ESS REGISTRY AND ACCREDITATION STATISTICS

Total ESCs created under the ESS since 2009 <sup>a</sup>	2018 estimated target	ESC's available for surrender <sup>b</sup>	ESC's created in 2018 <sup>a</sup>	Total current accreditations <sup>a,b</sup>	New accreditations this quarter <sup>c</sup>
27,316,925	4,300,000	7,853,194	5,240,848	172	0

**Notes:**

- a) Data as at 28 February 2019
- b) Multiple project accreditations count as single accreditations
- c) During the period 1 December 2018 to 28 February 2019



## UNSUBSCRIBE

If you wish to unsubscribe from our newsletter you can do so through the website here:  
[www.ess.nsw.gov.au/Home/Unsubscribe\\_from\\_ESS\\_Newsletter](http://www.ess.nsw.gov.au/Home/Unsubscribe_from_ESS_Newsletter)